



CHARLIE CRIST  
GOVERNOR

STATE OF FLORIDA  
**Office of the Governor**

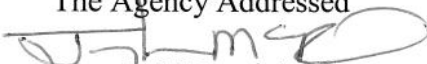
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MEMO #08-039

June 23, 2008

**MEMORANDUM**

TO: The Agency Addressed  
FROM:   
Jerry L. McDaniel, Director  
Office of Policy and Budget

SUBJECT: Fiscal Year 2008-09 Annual Release Plan

Section 216.192, Florida Statutes, requires that annual plans for quarterly releases for all appropriations be developed, approved and furnished to the Chief Financial Officer for state agencies by the Executive Office of the Governor, and by the Chief Justice of the Supreme Court for the judicial branch, by August 1 of each fiscal year.

The Office of Policy and Budget, in collaboration with House and Senate, has developed an annual release plan for Fiscal Year 2008-09 as outlined below. We believe that we need to continue to take prudent steps in managing state expenditures as we monitor the economy and revenue collections on which we built the Fiscal Year 2008-09 state budget. We recognize and appreciate the effort that each state agency will need to make in order to manage within this plan; therefore, we will communicate any changes as soon as possible.

**First Quarter Releases (AFP1):**

<u>Appropriation Type/ Ledger Part</u>	<u>Percent</u>	<u>Fund Type</u>
Operations – Part 1	24%	General Revenue
	24%	Tobacco Trust Fund
	24%	Trust Funds
	100%	Select Trust Funds (see attached)

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Any specific appropriation under \$25,000	100%	All Fund Types
Fixed Capital Outlay – Part 2	20%	All Fund Types
Nonoperating – Part 3	100%	All Fund Types

**Remaining Quarters:**

The releases for the remaining three quarters for operating categories for Fiscal Year 2008-09 will be calculated on the unreleased balance of the original approved operating budget, adjusted for budget amendments, and are scheduled as follows:

General Revenue, Tobacco and Trust Funds (not released at 100%)

AFP2 September 16, 2008	24%
AFP3 December 16, 2008	24%
AFP4 March 17, 2009	Remaining balance - To be determined

Public school programs will be released in accordance with statutory authority or proviso included in the Fiscal Year 2008-09 General Appropriations Act. The appropriation category for Risk Management Insurance and Human Resources Distributions are being released 100 percent for both General Revenue and trust funds. There are no release changes for Fixed Capital Outlay or any specific appropriation under \$25,000. Other exceptions to the release plan will be approved based on either statutory authority or proviso included in the Fiscal Year 2008-09 General Appropriations Act.

An overview of your agency's Original Approved Financial Plan and items from the back of the General Appropriations Act for Fiscal Year 2008-09 will be provided in a separate correspondence. If you have any questions, please contact the OPB analyst assigned to your agency.

JLM/slc

Attachment

cc: Chief Financial Officer  
Senate Fiscal Group  
House Policy and Budget Council  
Auditor General