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July 6, 2008

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2303 Windjammer Way
West Palm Beach, Florida 33411

SCHOOL BOARD
OFFICE

To Whom It May Concern:

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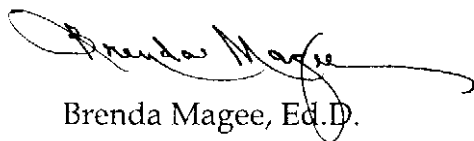
This letter serves as documentation of my interest in being considered for one of the most important positions in this county, the Superintendent of Pinellas County Schools. It is a position that should be regarded as the instructional leader for providing the next generation of learners with the tools necessary to excel in a global society.

My entire educational career has been honed by the Palm Beach County School District. It is the 11th largest district in the nation and the only Florida urban district to earn an "A" for the past four consecutive years. I have served as a middle school principal, high school principal, area director, director of secondary education, and Assistant Superintendent in a diverse, urban district. In each of these positions, I have handled unique challenges under pressure while focusing on academic achievement of students. In area and district roles, I have created and supervised initiatives that provided academic support to our district's high needs and restructuring schools.

As a past president of a local Chamber of Commerce, my interpersonal skills and business acumen enabled me to successfully guide the organization. Opening a new high school that was projected to not open on time required me to formulate and constantly articulate a vision for my community, as evidenced by newspaper clippings.

It is my belief that my career in the Palm Beach County School District has prepared me to establish and guide student academic achievement. I welcome the opportunity to provide you with in-depth explanations of these experiences.

Sincerely,



Brenda Magee, Ed.D.

BRENDA MAGFEE, E.D.D.

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PROFILE

Skilled administrator with a doctorate in educational leadership. Strong background in leadership, curriculum, data-driven decision-making, collaboration, and finances. Experienced in creating and managing district-wide initiatives from conception to completion.

EXPERIENCES

July 2007-Present School District of Palm Beach County

Assistant Superintendent for Learning Support

- Redesigned the No Child Left Behind department and supervised an annual budget of \$52 million
- Monitored the academic achievement goals of the Exceptional Student Education department with a budget of \$39 million
- Established a specialized, curricular team in the Multi-Cultural Education department for ELL students in restructuring schools
- Redesigned the Adult Education and Community Education department to improve service to 23 school sites using a budget of \$6 million
- Created and supervised the Restructuring Initiative for 26 high-needs schools
- Supervised parental choice selections in the Choice and Choice Programs department

July 2006-July 2007 School District of Palm Beach County

Assistant Superintendent for Curriculum and Learning Support

- Created the Wraparound Support Teams to provide targeted support to high needs schools
- Monitored the creation of a district adopted Inclusion Plan for the Exceptional Student Education department
- Supervised the district-wide implementation of the state required CELLA exams for all ELL students
- Initiated the focus on a standardized, district-wide adoption of materials for K-12 Literacy
- Supervised the Choice, K-12 Curriculum and Instructional Materials departments
- Served as the Superintendent's facilitator at weekly monitoring meetings to guide the support to high-needs schools

August 2003-July 2006

School District of Palm Beach County

Director of Secondary Education

- Created district-wide K-12 Literacy plan for 175 schools
- Developed a district-wide algebra program for 8th grade students in 30 middle schools
- Created a district-wide reading endorsement program for social studies teachers
- Created and supervised online reading endorsement modules for intensive reading teachers
- Supervised creation and maintenance of career academies
- Developed district-wide staff development for secondary teachers
- Supervised the creation of Literacy Learning Team materials for 23 high schools
- Created a district-wide tutorial for seniors failing state mandated test for graduation
- Supervised secondary departments in Language Arts, Math, Social Studies, Science, Athletics, Physical Education, Arts, Career Education, African Studies and Adult Education

July 2000-August 2003

School District of Palm Beach County

North Area Director

- Created the District's first parental choice community school program
- Supervised 12 schools
- Moved on campus to provide daily and intensive support to a struggling elementary school

July 1996-July 2000

School District of Palm Beach County

High School Principal

- Successfully opened a new high school under intense media scrutiny regarding legal battles, architectural flaws, and cost over-runs
- Administered a \$3 million budget and solicited over \$300,000 in donations
- Supervised 165 staff members and 2,100 students

July 1990-July 1996

School District of Palm Beach County

Middle School Principal

- Increased student achievement over a five year period
- Designed and piloted a student acceleration program for at-risk students
- Served as principal of two middle schools when the school was divided into two schools; a sixth grade center with 500 students, which was six miles from the seventh and eighth grade school with 1,200 students

EDUCATION

- Doctorate in Educational Leadership 1999
Nova Southeastern University
- Specialist in Educational Leadership 1980
Nova Southeastern University
- Masters in Guidance and Counseling 1975
Florida Atlantic University
- Bachelors in Sociology 1970
Florida A&M University

COMMUNITY INVOLVEMENT

- Board Member of the Palm Beach County Literacy Coalition
- Past Board Member of the Mary and Robert Pew Education Foundation
- Past Board Member of the Community Foundation for Palm Beach and Martin Counties
- Past President of the Palms West Chamber of Commerce
- Past Trustee of Palms West Hospital
- Past President of the West Palm Beach Chapter of the Links, Inc.

PROFESSIONAL PRESENTATIONS/ACTIVITIES

- Wrote newspaper article. Observer. (2000) Keep the Seventh Period Day.
- Wrote newspaper article. Observer. (2000) Glimmer of Hope.
- Florida Association for Supervision and Curriculum Development. West Palm Beach (1998). Presented workshop: Fishing for Community Support: What's the Hook?
- World Class Champions Training Session. Royal Palm Beach (1996). Presented on School Improvement Initiatives.
- Wrote newspaper article. Observer (1994). Educating the Students of the 90's: Facing New Dilemmas.
- Joint Conference on Alternative to Expulsions, Suspensions and Dropping out of School. Orlando (1993). Presented workshop: Taking Charge and Taking Back; an Area Strategy.

HONORS

- Palm Beach Post (2000) Distinction as a Western Community Leader
- Success Magazine (2007) Top 25 South Florida Most Influential Women

REFERENCES

- Dr. Art Johnson, Superintendent
School District of Palm Beach County
- Ms. Ann Killets, Chief Academic Officer
School District of Palm Beach County
- Vern Crawford
Lobbyist
- Mrs. Paulette Burdick, Board Member
School District of Palm Beach County
- Dr. Debra Robinson, Board Member
School District of Palm Beach County