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SCHOOL BOARD
OFFICE

2007 Magnolia Drive
Morgantown, WV 26508
June 27, 2008

Pinellas County Schools
301 Fourth St. SW
P.O Box 2942
Largo, FL 33779-2942

000021

To Whom It May Concern:

Please consider this letter has a formal application for Superintendent of Pinellas County School Board. I feel my career experiences have prepared me to be an effective administrator and educational leader. These experiences have occurred in all facets of education. Positions I have held encompass curriculum supervisor, college administrator/professor, associate elementary/secondary principalships, curriculum director, public relations director, assistant superintendent and superintendent of schools. My background includes; administrative organization, curriculum development, evaluation/measurement, grant writing, and teacher supervision. The aforementioned positions have been tenured in rural, suburban, large city and county school districts as well as in higher education. I have been active in educational research, teacher development and professional writing which include the publication of over twenty articles in major education journals.

My most recent position was **Vice President of the National Center for Family Literacy** which is a nonprofit corporation with offices in Louisville, KY. I was responsible for developing training programs and technical assistance for a variety of educational programs throughout the nation. Those customers included the Head Start Bureau, Even Start, Public Schools, Bureau of Indian Affairs, ESL Programs and early childhood agencies. We had a 10 million dollar grant from Toyota. I managed a staff of 80 and a multi-million dollar budget. I also worked with the Kentucky Department of Education and the Kentucky Council on Postsecondary Education.

I believe I have the attributes you are looking for. As you can see, I have worked in all areas of school leadership from public education through college level. As stated above, I have worked in the nonprofit sector in an operational/P&L role as Vice President of Field & External Services at The National Center for Family Literacy. As Vice President of NCFL I dealt with both site managers/franchisees and external constituencies which was very important to maintaining contracts and receiving new/additional contracts. This included school districts, state departments of education, federal government and private funders. I managed the largest division in NCFL and served both the CEO and the various external public agencies and customers. My experience in **private education, public education, higher education and the private sector** gives me a set of skills that I feel would be compatible with the leadership needed for the position.

DEGREES- I have a bachelor's degree and a master's degree from West Virginia University. I have a doctorate from Carnegie Mellon University and the equivalent of a second masters and doctorate from the University of Pittsburgh.

INSTRUCTIONAL/ADMINISTRATIVE EXPERIENCE-I have over 35 years of instructional and administrative experience tenured in both public school and higher education. I have been listed in *Who's Who In Education*.

MANAGEMENT EXPERIENCE-In building my career I have moved through the ranks of public school education-teacher, department head, curriculum supervisor, curriculum director, public relations director, principalships, assistant superintendent, and superintendent. I have worked in the non-profit world as Vice President of the National Center for Family Literacy. All of these positions required budget management skills, program knowledge and curriculum development abilities. I functioned as a department head while on the faculty of Geneva College. I developed several summer school programs and curricula as an adjunct instructor at the Allegany Community College. I managed that summer school program. I have initiated public school programs in cooperation with several community colleges (2+2+2) applied science and math programs. I was also an adjunct teacher at Waynesburg College in PA and the University of Delaware.

ORAL/WRITTEN SKILLS-I have excellent writing and oral skills. I have published approximately 25 professional articles in major education journals. I have been active in educational research and presented seminars at national education conferences. I have also been a guest lecturer at colleges and universities in WV, PA and DE. I have an undergraduate minor in English.

SELECTION, SUPERVISION & EVALUATION OF FACULTY-The positions I have held as a curriculum supervisor/director, principal, assistant superintendent and superintendent of schools have required that I perform all three of the above functions. In fact, I have developed programs/policies in all three areas and implemented them in four different school systems. In the domain of supervision and evaluation I believe in the differentiated model and have utilized it with great success.

ASSESSMENT OF ACADEMIC PROGRAMS-In senior level positions I have held over my career I have had the responsibility for assessing district wide academic programs. I have also served on national and state evaluations teams for school systems (Middle States Evaluation) etc.

PROGRAM & CURRICULUM DEVELOPMENT-As shown in my resume, I have a very strong background in program and curriculum development. I worked as a curriculum director for the New Castle County School District which had a student population of eighty-thousand students and three thousand teachers. I have done a large amount of work and study in cooperative learning and constructivism. I have put that research to work by implementing the philosophies in several school districts.

INSTRUCTIONAL INNOVATION-I have developed instructional technology programs in three of the public schools that I have been a superintendent. Those programs resulted in the Monongalia County Schools achieving the highest test scores in WV along with the highest ACT and SAT scores.

COLLEGIAL DECISION MAKING-My leadership style is one of participatory management with accountability to achieving stated goals and objectives. I have initiated site-based management in two school districts. I also developed a teacher cadre system which placed teachers in instructional and program leadership roles.

KNOWLEDGE OF CURRENT TRENDS-Having worked in public education, higher education and the corporate world I feel I am well read and cognizant of the current trends and research in education. I am no stranger to public accountability and meeting the demands of a changing educational and social environment. As a superintendent of schools I was constantly under pressure to demonstrate change and academic success within the learning environment. I am a life-long-learner who uses research to validate my educational thinking and recommendations.

My home phone number is 304-594-1494. My cell phone number is 304-685-8136. My e-mail is ewarnickda@comcast.net.

Sincerely yours,

Dr. Edward M. Warnick

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2007 Magnolia Drive
Morgantown, WV 26508

RESUME

E-Mail-ewarnickda@comcast.net

Home Phone-304-594-1494

Cell Phone-304-685-8136

Education

Bachelors, West Virginia University

Major: Music Education

Minor: English

Masters, West Virginia University

Major: Music

Doctorate, Carnegie Mellon University

Major: Music

Masters/Doctoral Equivalent, University of Pittsburgh

Administrative Education

Professional Experience

2004-Current

Educational Consultant

2001-2004

Vice President FES

National Center for Family Literacy

- Responsible for ensuring the quality of program development, training and staff development, and technical assistance products and services provided by NCFL staff and/or its contractors.

1999-2001

Superintendent of Schools

Montrose Area School District, Montrose, PA

- Administrative Management
- Fiscal Management
- Educational Management
- Facilities Management

1996-1999

Superintendent of Schools

Monongalia County Schools, Morgantown, WV

- Administrative Management
- Fiscal Management
- Educational Management
- Facilities Management

1992-1996

Leechburg Area School District, Leechburg, PA

Superintendent of Schools

- Administrative Management
- Fiscal Management
- Educational Management
- Facilities Management

1990-1992

Duquesne School District, Duquesne, PA

Superintendent of Schools

- Administrative Management
- Fiscal Management
- Educational Management
- Facility Management

1986-1990

Gateway School District, Monroeville, PA

Assistant to the Superintendent

- Curriculum Development
- Instructional Management
- Strategic Planning
- Public/Community Relations

1981-1986

Gateway School District, Monroeville, PA

Supervisor of Curriculum

- Curriculum Development
- Instructional Management
- Staff Development
- Staff Evaluation
- Program Evaluation
- Grant Writing

1979-1981

New Castle County School District, Wilmington, DE

Curriculum Director

- Curriculum Developmental (Fine Arts, Math, English)
- Instructional Supervision
- Budget Development/Supervision

1977-1979

Wilmington City Schools, Wilmington, DE

Associate Elementary/Secondary Principal

- Building Management
- Student Discipline
- Instructional Supervision
- Curriculum Implementation

1974-1977

Wilmington City Schools, Wilmington, DE

Supervisor of Music

- Staff Development
- Curriculum Development
- Instructional Management
- Budget Development/Management
- Staff Supervision/Evaluation

1971-1973

Big Beaver Falls Area School District, Beaver Falls, PA

Supervisor of Music

- Curriculum Development
- Staff Development
- Staff Supervision/Evaluation

- *Budget Development/Management*
- *Instructional Management*

1970-1971

Geneva College, Beaver Falls, PA

Assistant Professor of Music

- Student Teaching Supervision
- Theory/Composition
- Woodwinds
- Methods
- Music Education

1966-1970

Central Greene School District, Waynesburg, PA

Teacher/Arts Coordinator

- Music Education Teacher
- Instrumental/Choral/General Music
- Arts Curriculum Coordination
- Budget Development/Supervision

1964-1966

Saint Francis High School, Morgantown, WV

Music Teacher

- Music Education Teacher

Publications

Approximately 20 Published Articles-Topics include; educational philosophy, curriculum, staff development, measurement and evaluation, administrative organization, student teaching, pedagogy, teacher placement and aesthetics.

Presentations

National and State Education Conferences
 National Research Conferences
 University and College Guest Lecturer

Memberships/Affiliations

AASA
 PASA
 ASCD
 ERS
 PDK
 MENC

Books

Guidelines for Student Teaching (Geneva College Publication)

Research

An Inservice Music Teaching Performance Based Laboratory for Classroom Teachers: A Feasibility Study

Major Appointments

WVU Benedum Planning Board
 WVU Fine Arts Education Committee
 PA Committee for Arts Education
 Delaware Alliance for the Arts
 Delaware Committee for Competency Based Education

University of Delaware Forum for Student Teaching
New Castle County Curriculum Committee
Delaware Development for the Future (Research Based)
PA Committee for Planned Fine Arts Courses of Study
President-New Castle County Administrators Association
Chairman-Meet & Discuss Committee for Gateway School District
United Way Board
WV High Tech Consortium
WVAASA Curriculum Committee
Carnegie Mellon University Committee for Teacher Education (Fine Arts)
Teacher Education Improvement Committee-Duquesne University
MEA Delaware Board of Directors
New Castle County Interim Board Curriculum Committee
Member of Delaware Desegregation Committee
Middle States Evaluation On-Site Committee
New Castle County Chief's Curriculum Committee
Strongland Chamber of Commerce Chair of Transportation
Lenape Vocational School Planning Committee
Curriculum Writing Committees at State Level-Delaware & Pennsylvania
New Castle County Association of Curriculum & Instruction (President)
Grand Opera Board of Directors
Wilmington Music School Board of Directors
Delaware Symphony Board

Accomplishments

Highest ACT in West Virginia
Highest graduation rate in West Virginia
Twenty- two Merit Scholar Finalist
Grants-5 million technology, 8 million SBA grants, 2 million education first, 1 million fine arts,
NCFL Grants-15 million Head Start, 10 million Toyota
Developed educational assessment programs
Developed strategic planning processes
Developed comprehensive education facility planning processes
Developed mentoring, service education, tutoring and volunteer programs
Developed early retirement incentive program for professional staff
Developed evaluation format for supplemental contracts, professional, administrative & service staff
Initiated and implemented model for behavioral management based on Glasser's research
Developed community relations programs
Developed emergency management/safe schools plans
Implemented School to Work and Schools That Work Programs
Structured and was successful in passing 10 million dollar level in WV
Have been involved in building projects totaling 100 million dollars
Implemented comprehensive technology programs in three school districts

Awards

New Castle County Administrators Excellence Award
1988 PA School Public Relations Association Educator of the Year
Community Leadership Honoree
Three Awards of Excellence-PA School Public Relations Association
Award of Honor-National School Public Relations Association
School of Excellence Award
Management Magazine Blue Ribbon Award
Research Fellowship for Doctorate from Carnegie-Mellon University

References

HOME

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|-----------------------------|---|--|---------------|---------------------------|
| Stacey Kalechitz | RR 1 Box 1435 Hallstead, PA 18822 | Brd. President stacey@sdfirm.com | 570-967-2278 | 607-778-2282 |
| Dr. Clarence Harvey | 16 Camden St. Morgantown, WV 26501- 6901 | Brd. President charveyjr@verizon.net | 304-296-6377 | |
| Deborah Spell | 1129 Karl Ave. Duquesne, PA 15110- 1949 | Brd. President djs423@comcast.net | 412-466-6241 | |
| Mary Duncan | 131 Castle Drive Pittsburgh, PA 15235 | Principal duncma@whsd.k12.pa.us | 412-244--9118 | 412-371-4535 Ext. 2220 |
| Sharon Darling | 325 West Main St. Suite 300 Louisville, KY 40202 | President of NCFL sdarling@familit.org | | 502-584-1133 |
| Linda Clautti | Northside Urban Pathways Charter School 914 Penn Avenue Pittsburgh, PA 15222 | Chief Executive Officer clautti@yahoo.com | | 412-335-0550 |
| Dr. Janet Dudley Eshbach | Office of the President 1101 Camden Avenue Salisbury, MD 21801- 6011 | President of SU jdudleyeshbach@salisbur.edu | | 410-543-0148 |