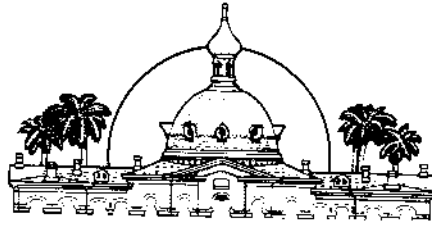


BOARD OF COUNTY COMMISSIONERS
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Hillsborough County
Florida

Office of the County Administrator
Patricia G. Bean

www.hillsboroughcounty.org
352-255-3000
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Date: October 15, 2008

To: The Board of County Commissioners

From:  Pat Bean, County Administrator

Subject: Administrative Code; Appointment of Positions

This is to inform you that I will be nominating for appointment two individuals to executive positions in my organization as provided for by Ordinance Number # 06-06. Pursuant to Article III, Section 1 of the Ordinance, I am appointing Eric Johnson and Michael Merrill to assume the responsibilities of assistant county administrators with the titles Management Services Administrator and Budget Director and Utilities and Commerce Administrator and Debt Management Director. As required by Article VI, Section I of the Ordinance, I will request the Board's consent to these appointments and I will furnish the Board, in writing, with the information required as set forth therein.

Assistant County Administrators Manus O'Donnell and Carl Harness, and Officers Lucia Garsys and Edith Stewart, have been previously confirmed by the Board. All of these individuals will continue to carry out the powers, duties and responsibilities of assistant county administrators provided for in Article III, Section 2 of the Ordinance with the titles Human Services Administrator, Public Safety Administrator, Planning and Infrastructure Services Administrator, and Public Information Administrator. Pursuant to Article VIII, Section 2 of the Ordinance, further approval or consent by the Board of these individuals is not required.

Commensurate with these appointments, I will prepare an Administrative Order for the Board's review creating, reorganizing, or abolishing certain departments or sections pursuant to Article VII, Section 1 of the Ordinance. Such reorganization will result in the elimination of the Deputy County Administrator, and the County Administrator for Development and Infrastructure. There will be no increase in the number on my executive team and, consequently, this reorganization complies with the limitations on the number of offices which may be organized as set forth in Article IV, Section 2 of the Ordinance. There will be an overall reduction of two executive level unclassified management positions in the organization.

If you have any concerns about the foregoing actions, please provide your comments to me in writing by close of business on October 24, 2008 in order that they may be resolved prior to the Board's consideration of the appointments at their November 6, 2008 meeting. If I have not received your written comments by that date I will assume that you concur.

cc: Renee Lee, County Attorney
James Barnes, Internal Performance Auditor